

# Department of History

## Grad Student Travel Funding Request

**Reason for Request of Funds:**      Conference      Research Travel

**Location:**

**Departure Date:**

**Reason for Attending:**

**Return/End Date:**

Description of proposed travel (limit 600 characters).

### Requested Expenses

Transportation

Airfare \_\_\_\_\_  
Gas/Mileage \_\_\_\_\_  
Ground Transportation \_\_\_\_\_  
Other \_\_\_\_\_

Lodging \_\_\_\_\_  
Conference Registration Fee \_\_\_\_\_  
Food/Meals \_\_\_\_\_  
Other (explain) \_\_\_\_\_

**Total Requested** \_\_\_\_\_

Have you requested and/or been approved for other funding for this trip? Explain

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature / Date

---

### For Department Use Only

\_\_\_\_\_  
Department Signature / Date

\_\_\_\_\_  
Dept Determination

\_\_\_\_\_  
Amount Awarded